



California Notary E&O Questionnaire

Name: \_\_\_\_\_ SSN: \_\_\_\_\_
Address: \_\_\_\_\_ Phone number: \_\_\_\_\_
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_
Notary E&O Limit: \$ \_\_\_\_\_

Please complete the following questions:

- 1.) Please provide a brief description of the type(s) of documents you notarize.
2.) Has a claim ever been filed against your notary bond or Notary E&O Policy?
3.) Are you currently in violation of the rules/regulations of the Notary Board of California?
4.) Have you completed the necessary requirements (courses) to obtain your Notary license?
5.) Are you currently in compliance with ALL State of California Notary license requirements?
6.) Do you only notarize documents and/or signatures in languages you speak and read?
7.) Do you maintain a notary journal, and is it stored in secured drawer or box?
8.) Do you only witness signatures of individuals who appear before you personally?

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_